

Committee on Academic and Student Affairs
March 15, 2018

Meeting Minutes

In Attendance:

1. Diane Crowley (Parent and Co-Chair)
2. Scott Bortolotto (Parent)
3. Jenna Ogundipe (Staff and Co-Chair)
4. Arianna Moliere (Staff)
5. Joe Lisiecki (Staff)
6. Caitlin McHugh (Staff)
7. Anna Vardaro (Student)
8. Caitlin Webbe (Student)

I. Discussion of School Safety and Generation of Action Items

- A. Develop text messaging system for teachers should an emergency arise in the building. Develop policy that teachers should have cell phones on their being while in class. A message could be delivered that includes bulleted talking points and information to share with students. The policy should detail that teachers check with nearby teaches to ensure they read the message and the text message should reiterate this.
- B. Develop a policy whereby all “potential threats and/or concerns to the community”, that we partner with BPD on, are shared with the community following the needed investigation (this would eliminate the need to share when we partner on truancy, seeking advice, etc.).
- C. Auto calls from the schools must echo the same message as the email; a phone call that prompts families to read an email is not helpful. If we introduce text messaging we need to ensure that the same message is delivered across all platforms.
- D. Develop appropriate subject headers for emails; consider “Not an Emergency” if we are sharing information that could read as alarming but is not. Consider title “Urgent” or “Emergency”.
- E. Draft ready-made emails that could be used in an emergency and shared with families (where additional information could be added but the main body addresses the critical points). For example: students on a stay-put, threat nearby the school, called-in bomb threat, etc.



- F. Explore further healing and restorative opportunities for students; circles for all grades? Planned bonding or fun across and within grade levels?
 - G. Consider reaching out to a trained professional on race relations to work with grade levels to address the racial divide that has become apparent.
- II. Next meeting: synthesize findings of parent and student survey feedback to further establish a temperature check at BCCS

Reimagining What a School Can Be

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